



Private Event Rate

The rental period is for 4 hours of your choice, going no later than midnight of the event date.

Rental will include the gazebo and grounds as well as all tables and chairs needed. Additional options are also listed below for an additional charge.

Venue (4 hour maximum) \$750.00
Extra Time \$100.00/hour
Bartender (*required for more than 50 guests*) \$100.00
Disposable Plates & Silverware (high quality) \$6.50/person
Parking Attendant(s) (*required for more than 50 guests*) \$100.00
Table & Napkin Linens (color of your choice) \$30.00/table

100% of the venue rental is due upon receipt of contract. Prices are firm once contract is signed. Otherwise, all prices are subject to change.

*Venue refers to the Gazebo and the grounds immediately surrounding the Gazebo (does not include the Tasting Room, which will remain open to your guests and the public during normal business hours unless otherwise negotiated).

Bar

- You have the option of an open or cash bar, or a combination of the two. It will be a private bar outside, dedicated to your event.
- Only wine and beer are served at Prairie Crossing Vineyard & Winery – no mixed drinks.
- By law, all alcohol must be served by Prairie Crossing Vineyard & Winery bartenders through Prairie Crossing Vineyard & Winery's Liquor License.
- No outside liquor is permitted at any time before, during or after the event. All alcohol, at all times, must be supplied through Prairie Crossing Vineyard & Winery's liquor license. No exceptions.
- Alcohol service ends promptly at 11:30PM. All guests must depart by midnight.

Catering

- You are permitted to use any caterer you desire as long as they are properly licensed and insured.

Decorations

- All candles must be contained or enclosed in glass.
- The use of birdseed, real flower petals, and/or blowing bubbles is permitted only outside.
- Rice, confetti, synthetic flower petals, glitter, fog machines, pyrotechnics, and sparklers are not permitted at the venue.
- All decorations must be removed without leaving damages directly following the departure of the last guest, unless special arrangements have been made between the *lessee(s)* and *lessor*.

DJ

- You are permitted to use any DJ you desire.
 - The DJ must provide their own equipment and coordinate A/V requirements with Prairie Crossing Vineyard & Winery prior to your event.

Tables & Chairs

- The Event Venue rental includes tables and chairs for up to 200 guests.

Cleanup

- All cleanup must be concluded by midnight on the day of rental.
- Cleanup is complete when Prairie Crossing Vineyard & Winery is restored back to the condition in which you found it.
- Onsite trash service is included in the rental.